**USEFUL EXPRESSIONS FOR PRESENTATION**

**Pre-Presentation**

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| Greetings | Good morning, everyone.  Good afternoon, all. |
| Introducing group | We are from Group \_\_\_\_\_  There are \_\_\_ members in our group.  My name is \_\_\_\_  Next is my friend \_\_\_\_ |

**During Presentation**

|  |  |
| --- | --- |
| **Opening** |  |
| 1. Attention Grabber | (Picture)  I have an interesting picture. Look at the picture. What do you see in the picture?  (Questions)  Did you know that ….?  Quotation:  \_\_\_\_\_\_ said that \_\_\_\_\_\_  According to \_\_\_\_\_\_\_ |
| 1. Introduction | Did you know that ...........? This is the reason for my talk today.  As you know, \_\_\_\_ is important for \_\_\_. Therefore, today, I’m going to talk about \_\_\_\_. |
| 1. Stating the key points | The key points I (we) will be talking about are:   * Firstly, * Secondly, * Next, * Finally ... we're going to look at ….   I (we) have divided our presentation into \_\_\_ parts:   * First, I(we) will talk about \_\_\_ * Then, I (we) will talk about \_\_\_ * Next, I (we) will talk about \_\_\_ * Finally, I (we) will talk about \_\_\_ |
| **Body** |  |
| 1st point | Now, let me/us start with \_\_\_\_/ To begin with, I’d like / We’d like to talk about \_\_\_\_  Next, my friend, \_\_\_, will explain the next point. |
| 2nd point | Moving on to the next point, I would like to discuss \_\_\_\_\_\_. |
| 3rd point | Next, I/we’d like to explain \_\_\_\_\_ |
| 4th point | Let me continue with the \_\_\_ point. |
| Final point | Finally, I/we will talk about \_\_\_\_\_ |
| **Closing** |  |
| Conclusion | In conclusion, \_\_\_\_\_\_  Finally, we can conclude that \_\_\_\_ |
| Final message | In conclusion, there are \_\_\_ reasons/points/strategies/benefits/risks/effects/types of \_\_\_\_  In summary, \_\_\_\_  Finally, we can conclude that \_\_\_\_  Thank you. |

**Post-Presentation**

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| --- | --- |
| Inviting questions | Now, I’m ready/We’re ready to take any questions now.  Now, if anyone has questions I’ll be/We’ll be happy to answer them. |
| Answering questions | Thank you for the question.  Thank you... it’s a good question.  I think \_\_\_\_\_\_  In my opinion \_\_\_\_\_\_\_\_  Can you repeat your question? |
| Closing | We have come to the end of the presentation.  Thank you for the questions, attention.  Thank you for listening to our presentation. |